

APPENDIX 2

ARGYLL & BUTE COUNCIL

SECOND INTERIM MANAGEMENT LETTER 2000/01

JULY 2001 (Updated 30th JUNE 2003)

SECOND INTERIM MANAGEMENT LETTER

SECTION 6: ACTION PLAN

Reference No.	Recommendations	Responsible Officer	Agreed Date of Implementation	Update as at 30/06/03
Ref 3	In order to increase system resilience it is recommended that a contingency and scenario planning exercise be undertaken. This should enable a full risk assessment to be made and a detailed disaster recovery plan to be developed. This plan should then be tested and updated on an ongoing basis.	G. Wilson	End October 2001	<p>The IT Manager, Gerry Wilson is presenting 2 reports to the Strategic Management Team for 8th July 2003. It is his view that if the reports are accepted then implementation will then begin. However the IT Section has been amalgamated with a section of Finance and the reports maybe subject to further review.</p> <p>On the 8th July, the Management Team agreed that arrangements should now be made with a Disaster Recovery company for a replacement unit in the event of a disaster.</p>